

## CHECKLIST 2: ENGAGEMENT WITH PROJECT PARTNERS

PROJECT PARTNER BACKGROUND RESEARCH	YES / NO	NOTES
1. Is the project partner based in Australia?	<input type="checkbox"/> <input type="checkbox"/>	
2. Do they have a valid Australian Business Number (ABN), Australian Company Number (ACN), or Australian Registered Body Number (ARBN)?	<input type="checkbox"/> <input type="checkbox"/>	
3. Is the project partner registered with ASIC? Search ASIC's registers <a href="#">here</a> .	<input type="checkbox"/> <input type="checkbox"/>	
4. Do they have a well-documented and accessible complaint-handling procedure?	<input type="checkbox"/> <input type="checkbox"/>	
5. (If applicable) Does the project partner hold an AFSL? You can search the Financial Advisers register <a href="#">here</a> .	<input type="checkbox"/> <input type="checkbox"/>	
6. Do they have a website with comprehensive and accessible information about their business and services?	<input type="checkbox"/> <input type="checkbox"/>	
7. Does the project partner currently have carbon projects in Australia and/or in the state where I am planning my project?	<input type="checkbox"/> <input type="checkbox"/>	
8. Have I verified their experience and track record in completing similar projects? Are there publicly available reports, strategies, and plans from the project partner that outline their operations and goals?	<input type="checkbox"/> <input type="checkbox"/>	
9. Does their business model align with my long-term plans and goals?	<input type="checkbox"/> <input type="checkbox"/>	
10. Is the project partner financially transparent and able to provide information on their funding sources and revenue models?	<input type="checkbox"/> <input type="checkbox"/>	
11. Is the project partner a Signatory to the voluntary Australian Carbon Industry Code of Conduct?	<input type="checkbox"/> <input type="checkbox"/>	

\* For further considerations before commencing an ACCU Scheme project, please refer to [Section 3](#).

## CHECKLIST 2: ENGAGEMENT WITH PROJECT PARTNERS (CONTINUED)

Understanding the project and my role	YES / NO	Notes
12. Has the project partner clearly explained their proposed project management model and my role and responsibilities?	<input type="checkbox"/> <input type="checkbox"/>	
13. Has they clearly outlined the project's goals and expected results?	<input type="checkbox"/> <input type="checkbox"/>	
14. Will I be involved in the planning and decision-making throughout the project?	<input type="checkbox"/> <input type="checkbox"/>	
<b>Land use, natural capital and practical implications</b>		
15. Do I understand how the project's land management strategy might impact how I use or manage my land?	<input type="checkbox"/> <input type="checkbox"/>	
16. Will there be potential limits on other existing or future activities or projects (e.g. biodiversity offsets, grazing, or renewable energy developments)?	<input type="checkbox"/> <input type="checkbox"/>	
17. Do I understand how an ACCU Scheme project might affect my farm insurance?	<input type="checkbox"/> <input type="checkbox"/>	
18. Have I assessed how the project could impact natural capital on my land, such as biodiversity, soil health, or water resources?	<input type="checkbox"/> <input type="checkbox"/>	
19. Does the project partner already have relationships or experience working with local landholders or the broader community in the area?	<input type="checkbox"/> <input type="checkbox"/>	
<b>Legal and financial commitments</b>		
20. Has the project partner provided a draft contract or agreement and given me enough time to review it and seek independent legal and financial advice?	<input type="checkbox"/> <input type="checkbox"/>	
21. Have they clearly explained the financial arrangements, including any upfront costs and how income will be shared?	<input type="checkbox"/> <input type="checkbox"/>	
22. Has the project partner encouraged me to get legal and financial advice before signing anything or making a big commitment?	<input type="checkbox"/> <input type="checkbox"/>	

**CHECKLIST 2: ENGAGEMENT WITH PROJECT PARTNERS (CONTINUED)**

	<b>Project timeline and responsibilities</b>	<b>YES / NO</b>	<b>Notes</b>
23.	Has the project partner given me a timeline for the project, and explained how they'll let me know if delays happen?	<input type="checkbox"/> <input type="checkbox"/>	
24.	Have they explained what approvals and consents are needed for the project, and when they'll be obtained?	<input type="checkbox"/> <input type="checkbox"/>	
25.	Has the project partner committed to regular monitoring and reporting, and explained how and when they'll give updates?	<input type="checkbox"/> <input type="checkbox"/>	
26.	Has the project partner committed to following all relevant local, state, and federal laws and regulations?	<input type="checkbox"/> <input type="checkbox"/>	
<b>Risk and exit</b>			
27.	Has the project partner explained the project's risks, such as environmental, financial, or operational risks, and how they'll be managed?	<input type="checkbox"/> <input type="checkbox"/>	
28.	Has the project partner explained the risk of reversal (e.g. carbon being lost due to fire, drought, or land use change), what it could mean for the project, and who is responsible if it happens?	<input type="checkbox"/> <input type="checkbox"/>	

**\*For further details on engagement with project partners, please refer to [Section 4](#).**